



St. Mark's United Methodist Church in Tucson, Arizona is seeking a qualified individual to serve as our Celebration Singers Choir Director.

The Celebration Singers Choir is one of two adult choirs sharing worship leadership at two Sunday services at St. Mark's as well as other special services and events. St. Mark's is a welcoming faith community located in northwest Tucson that takes seriously our mission statement to "change the world through Christ, by caring for all people." If you are a music professional who believes that music is an act of worship that empowers people to identify their gifts, nurtures faith development, and glorifies God, we invite you to join us. Anticipated hours are 5-8/week for 10 months of the year. Salary range is \$7,000- \$8,000. Full job description is below. To apply, send a letter of introduction, resume or curriculum vitae to info@umcstmarks.org. Include references. An opportunity to conduct the St. Mark's Celebration Singers will be part of the interview process. First review of applications will be February 20.



St. Marks UMC Celebration Singers Choir Director

Accountable to: Lead Pastor and Coordinator of Music Ministries

Description: Leads a choir to provide appropriate music for Sunday worship services and other designated programs of St. Mark's United Methodist Church (SMUMC). Music at SMUMC is an act of worship that empowers people to identify and develop their musical gifts and talents, nurture those gifts toward the further development of Christian faith in musicians and the congregation.

Contract Term: 10 months, August through May

Purpose: To serve SMUMC as a team member, support the Mission Statement and identified priorities of SMUMC

Primary Duties & Responsibilities

- Oversee the musical growth and development of the Celebration Singers by:
- Conducting weekly rehearsals at a designated time
- Rehearsing and preparing the Celebration Singers prior to assigned Sunday worship services
- Scheduling additional rehearsals as necessary for special music needs
- Encouraging the vocal and musical development of choir members
- Recruit new members for the Celebration Singers
- Working closely with the Director the SMUMC Chancel Choir for enhanced choir programs
- Select/ purchase music appropriate for worship and ability level of the Celebration Singers
- Provide Celebration Singers music for worship and other special programs in coordination with the Lead Pastor and Coordinator of Music Ministries. Special programs include (but not limited to): Thanksgiving, Christmas, Holy Week.
- Contract, rehearse and direct any instrumentalists required for special events and services.
- Organize Celebration Singers music, library, folders, hymnals, and other equipment and materials such that the choir is fully prepared for designated worship services.
- Meet regularly with the Worship Team to plan Celebration Singers' music, congregational hymns and other appropriate sacred music in accordance with Christian theology and liturgy. This includes, but is not limited to Advent and Lenten planning meetings.
- Meet quarterly with the SMUMC Music Committee as ex-officio member.
- Interface with SMUMC administrative staff to ensure accurate and timely information is relayed for print deadlines, use of church facilities, child care needs, audio-visual needs, and publicity.
- Submit information as required for personnel reviews, annual report and annual budget requests.
- Participate as a staff teammate by attending the annual staff retreat.

Funding Requests and Uses

- In consultation with the Coordinator of Music Ministries, seek approval from the Lead Pastor for any special requests for financial support from the congregation. (eg.: free will offerings, concert tickets, outside musicians)
- All check requests must be submitted a minimum of two weeks in advance, unless special permission has been granted by the Lead Pastor.
- Invoices for music and miscellaneous expenses must be approved and reimbursements paid in a prompt manner.

- Miscellaneous expenses include substitutes for any planned or unplanned absences.

Minimum Qualifications

- Background and education in choral music with successful experience in conducting and established rehearsal techniques.
- Experience in participation and leadership with a choir, orchestral or other musical group
- Skills in all areas of choral performance
- Knowledge of sacred choral literature
- Ability to select music appropriate to the skill level of the Celebration Singers
- Relate well to various personalities and function well in a team setting
- Ability to initiate and provide program vision
- Strong organizational skills
- Strong written and verbal communication skills
- Sensitivity to making effective, engaging and meaningful worship experiences
- Knowledge of Christian theology
- Advanced degree in music is preferred